

Unapproved Minutes
Chairs' Meeting via Zoom
Thursday, September 23, 2021

In Attendance: Dr. Kimball, Dr. Sherman, Ms. Fitzsimmons, Dr. Sheldon, Dr. Tatom, Dr. Harrington, Dr. Messenger, Dr. Mulekar, Dr. McCready, LTC. Randolph, LTC. Jared Sunsdahl, Dr. Coym, Dr. Moore, Dr. Meeker, Dr. Powers, Dr. Sanders, Dr. Habel, Dr. Shelley-Tremblay, Dr. Hanks, Dr. Loomis, Dr. Coleman, Dr. Wierzbicki

Absent:

Guests: Dr. Angela Coleman

1. The minutes of the June 24, 2021, Chairs' Meeting were approved.
2. Dr. Angela Coleman discussed the upcoming SACS accreditation. She explained that if the University is not accredited, we lose Title IV funding. Drafts of the narrative are due from the writing team by December 15, 2021. A SACS website is being built that will allow everyone to see who is on the Leadership team. Narratives will be complete by March 2022. The narratives have been divided into two categories, differentiated review and internal evaluation for compliance. The compliance certification is due September 8, 2022. Dr. Coleman invited Chairs to become SACS evaluators. A focus report and QEP's will be submitted at the end of January 2023. A SACS team will visit our campus in March of 2023 to verify information and/or help us achieve compliance, if we are found non-compliant. For those who want to look into this further, we are considered a Track-B institution and the class of 2023.
3. Dr. Wierzbicki discussed the budget update as of August 31, 2021 which shows a deficit of \$1,000,000. The budget for 2022 is \$1,000,000. The budget for 2023 is \$1,000,000. The budget for 2024 is \$1,000,000. The budget for 2025 is \$1,000,000. The budget for 2026 is \$1,000,000. The budget for 2027 is \$1,000,000. The budget for 2028 is \$1,000,000. The budget for 2029 is \$1,000,000. The budget for 2030 is \$1,000,000.

8. Dr. Wierzbicki discussed faculty non-reappointments (handouts). For nine-month faculty in the first year of service, notice should be given at least three months in advance of the faculty member's last day of employment. In the second year of service, notice should be given at least six months in advance of the last date of employment. After

20. Other Business: Dr. Wierzbicki mentioned that the Spring and Summer 2020 Graduate Recognition Ceremony will take place at 5:00 p.m. at the Mitchell Center on Friday, October 1, 2021 (handout). All faculty who would like to participate are asked to arrive in full regalia by 4:30 p.m. Please R.S.V.P. by emailing graduation@southalabama.edu. He then mentioned the procedure for faculty search approval. Bobbie Hancock stated that all future faculty search approval requests are to include the following: the departmental/program enrollment headcount, credit hour production with part-